

Academics

Role: Career and Academic Futures Representative

Description:

The Career and Academic Futures Representative is responsible for working with the President and the Vice President Academic to point students towards resources (including FIMSSC, FIMS Admin, and USC programmes). This role includes facilitating connections between students and connecting them to the appropriate academic, social, or leadership support systems. The representative will also work closely with the Leadership and Academic Mentorship (LAMP) program.

Additional responsibilities include:

- Voicing the views and concerns of potential graduates of FIMS
- Working in conjunction with the Assistant Career and Academic Futures Representative to: 1. Organize the execute the annual FIMS Career Conference and any other career focused events or initiatives; 2. Organize a small working group to help facilitate career-base initiatives throughout the academic year
- Coordinating FIMSSC photograph scheduling and the FIMSSC composite
- Coordinating with FIMS administration to maintain and update an alumni contact list
- Maintaining ties with FIMS Careers Advisor
- Working to disseminate information on post-graduate opportunities
- Submitting a year-end report no later than the end of March and have at least one formal meeting with their successor to ensure smooth transition, and organize one meeting with their successor and a LifeTouch representative
- Carrying out any other duties determined by the FIMSSC.

